



Roslyn Harbor

500 MOTTS COVE ROAD SOUTH, ROSLYN HARBOR, NY 11576
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WWW.ROSLYNHARBOR.ORG

PUBLIC ASSEMBLY PERMIT APPLICATION

PERMIT NO: _____ DATE: _____ FEE \$ _____

PUBLIC ASSEMBLY

49 Persons or Less _____ 50 – 100 Persons _____ 101-300 Persons _____ 301 Persons & Above _____
(\$250.00 3/year Permit) (\$300.00 1/year Permit) (\$350.00 1/year Permit) (\$400.00 1/year Permit)

Restaurant: _____ Catering Facility: _____ Recreational/Sports Facility: _____ Other: _____

New Application: Yes__ No__ Renewal Application*: Yes__ No__ Special Use/BZA Decision: Yes __ No __

*Describe any changes made to the establishment/property since last permit approval: _____

Owner's Name: _____

Address: _____ Section: _____ Block: _____ Lot (s): _____ Zone: _____

Phone: _____ Email: _____

Applicant's Name (If Other than Owner): _____

Address: _____

Phone: _____ Email: _____

Business Name: _____ **D/B/A:** _____

Corporation: _____ Partnership: _____ Sole Proprietor: _____ Member Owned: _____ Other: _____

Officer Name/Title: _____ **Officer Name/Title#2:** _____

Address: _____ Address: _____

Phone: _____ Phone: _____

Email: _____ Email: _____

Permitted Property Location: _____

Emergency Contact: _____ Phone: _____

Are premise occupied under a lease agreement? Yes __ No __ If yes, indicate names and addresses, date of lease and expiration of lease: _____

Owner's Name (Print) Signature Date

Applicant's Name (Print) Signature Date

SUBSCRIBED AND SWORN TO BEFORE ME
THIS _____ DAY OF _____, 20____

Notary Public

FOR VILLAGE USE ONLY

BUILDING INSPECTOR APPROVAL

Signed: _____

Date: _____